

## Scale of Charges 2007

### Monthly Accommodation Package

Offices <sup>1</sup>	Size	1 <sup>st</sup> Year <sup>2</sup>	2 <sup>nd</sup> Year <sup>2</sup>	3 <sup>rd</sup> Year
206/222/217	150 sq ft	£100pcm	£150pcm	£255pcm
204	200 sq ft	£133pcm	£200pcm	£300pcm
211/214/223	210 sq ft	£140pcm	£210pcm	£315pcm
Incubator Suite (208)	Workstation <sup>4</sup>	£100 pcm	£100 pcm <sup>3</sup>	N/A

All offices/workstations include;

- Wireless internet connection
- Access to network printer (Xerox WorkCentre 7228\*)
- Basic furniture package (on request)
- Use of café/kitchen facilities
- Use of small meeting room
- On site permit parking (maximum two per office)

- Notes:**
1. A security deposit equivalent to one months rent will be charged
  2. 1<sup>st</sup> and 2<sup>nd</sup> year discounts only available to non-trading start-up companies
  3. Maximum 18 months rental available for workstations
  4. Workstations comprise:
    - Pedestal desk and office chair
    - PC with wireless internet connection
    - Telephone and line rental

### Additional Charges/Services

PC hire:	from £40 pcm
Telephone line rental:	£15 pcm per line
Outgoing telephone calls:	charged at BT rates
Boardroom hire:	£25 per half day (3.5 hours) £50 per full day
Network Print & Copy:	Colour @ 10p per side, A4 & A3 Mono @ 1p per side, A4 & A3
Outgoing Fax:	UK @ 25p per page Europe @ 40p per page ROW @ 60p per page

\* Xerox WorkCentre 7228 - laser colour printer/copier, scanner and fax, with duplex and booklet finishing capabilities

NB: All Charges are exclusive of VAT